



FIRE-IN Fire and REscue Innovation Network

Workshop

Mitigating Destructive Landscape Fires in Europe

Organized by the FIRE-IN Thematic Working Group C

Vegetation Fire Crisis Mitigation

Agenda

Venue: Federal German Agency for Technical Relief (THW)
Soorstr. 84, D-14050 Berlin, Germany
28 February – 01 March 2018

Workshop Topic 1: Landscape Fire Crisis Mitigation (on-site)

Workshop Topic 2: Landscape Vulnerability Mitigation (policy, prevention and preparedness)

Moderation and Documentation

Workshop Co-Chair & Co-Moderator: Mr. Lindon Pronto (GFMC)

Workshop Co-Chair: Mr. Johann Georg Goldammer (GFMC)

Workshop Co-Moderator: Ms. Iris Schneider (THW)

World Café Group I Moderator: Mr. Lindon Pronto (GFMC)

World Café Group II Moderator: Ms. Marta Miralles (CFS)

World Café Group III Moderator: Mr. Georgios Eftychidis (KEMEA)

Workshop Note Takers: Mr. Sébastien Lahaye (FIRE-IN Coordination) and Ms. Mariona Borrás (PCF)

Agenda

	ARRIVAL DAY: 27 February 2018	
18:30 - 20:00	Joint Social Dinner with (outgoing) Thematic Work Group D (Natural Disasters). This is an opportunity to make personal introductions, learn from the preceding TWG-D discussions and results and warm-up for the workshop.	
<i>(time)</i>	WORKSHOP DAY ONE: 28 February 2018	<i>(duration in minutes)</i>
09:00 - 09:45	Welcome + introduction Introduce self, position, role and responsibilities & your organization, MAXIMUM 2 minutes per participant	45
09:45 - 10:15	Presentation of the project + workshop topic + objectives Will include general info on the project and on the workshop topic +objectives of the meeting	30
10:15 - 11:00	1st step in workshop Presentation & explanation (30 min) and prioritization (15 min) of supporting and preparatory tasks of the FIRE-IN framework +identification of participant's top 3 prep./sup. tasks to be discussed under the given workshop topic	45 min = 30 presentation including questions and answers + 15 for task identification
11:00-11:30	Coffee break	30
11:30 - 12:30	2nd step in workshop General description improvement opportunities in the prioritized prep./sup. tasks +setting: <i>World Café</i> – 3 tables, 1 moderator per table, 1 previously prioritized supp./prep. task per table, 3x 15min +objective: to create a general description of the challenges/improvement needs/capability gaps under the respective prioritized supp./prep. task per table > why have you prioritized this task? /what is the main challenge under this task? why do you see a need to discuss this task re: capability needs?	60 = 3x 15min discussion (+ 15min for creating groups, explain objective, changing tables between rounds etc.)
12:30 - 13:30	Lunch break	60
13:30 - 14:00	Presentation of the short/general description of the improvement opportunity by the table moderators of each prioritized supp./prep. task	30 = 3x 10 min
14:00 - 15:45	3rd step in workshop +improvement opportunity from different perspectives (process +org./pers./equip.) +summary of 3 improvement opportunities/ supp./prep. tasks +perspectives/dimensions of an improvement need or 3 different perspectives on how to tackle the need/problem +setting: <i>World Café</i> , 3 tables, 1 moderator + 1 prioritized sup. /prep. task per table, 3 x 30 (25 moderated) min to discuss all 3 perspectives of the respective needs (~8-10 min per perspective)	105 = 25 + 25 + 25 min discussions (+ 15 min for creating groups, explain objective, changing tables between rounds etc.) (+15 mins for note takers/moderators to prepare notes)
15:45 - 16:15	Coffee break	30

16:15 - 17:45	<p>In plenary: Presentation short description of the different perspectives (process + org./pers./equip.) by the table moderators (10 min)</p> <p>+</p> <p>4th step of the workshop- Subsequent discussion on constraints and further remarks like best practices related to the presented perspectives (20 min) of the 3-prioritized sup. /prep. tasks</p>	<p><i>90 (3x 30 min for each described improvement opportunity/ supp./prep. task: 10 (5) min presentation of results of 3rd step + 20 (25) min discussion/summary of possible constraints to future improvements and best practices)</i></p>
17:45 - 18:15	<p>Wrap up – +feedback and questions to the methodology and framework etc.</p>	30
18:15 - 18:45	<p>Working dinner- +presentation of the 2nd workshop topic (scenario + operational task category)</p>	30
18:45 - 19:15	<p>Working dinner- 1st step of the workshop – prioritization of supporting and preparatory tasks +identification of participant top 3 prep./sup. tasks to be discussed under the given scenario of the 2nd workshop topic</p>	30

	WORKSHOP DAY TWO: 01 March	
9:00 - 10:00	<p><i>Brief welcome - short mentioning again of yesterday's prioritized tasks and which operational category and scenario</i></p> <p>2nd step in workshop General description improvement opportunities in the prioritized prep./sup. tasks +setting: <i>World Café</i> – 3 tables, 1 moderator per table, 1 previously prioritized supp./prep. task per table, 3x 15min +objective: to create a general description of the challenges/improvement needs/capability gaps under the respective prioritized supp./prep. task per table > why have you prioritized this task? /what is the main challenge under this task? why do you see a need to discuss this task re: capability needs?</p>	<p><i>60 = 3x 15min discussions (+ 15min for creating groups, explain objective, changing tables between rounds etc.)</i></p>
10:00 - 11:45	<p>3rd step in workshop – +improvement opportunity from different perspectives (process +org./pers./equip.) +summary of 3 improvement opportunities/ supp./prep. tasks +perspectives/dimensions of an improvement need or 3 different perspectives on how to tackle the need/problem +setting: <i>World Café</i>, 3 tables, 1 moderator + 1 prioritized sup. /prep. task per table, 3 x 30 (25 moderated) min to discuss all 3 perspectives of the respective needs (~8-10 min per perspective)</p>	<p><i>105 = 25 + 25 + 25 min discussions (+ 15 min for creating groups, explain objective, changing tables between rounds etc.) (+15 mins for note takers/moderators to prepare notes)</i></p>
11:45 - 12:15	coffee break	30

12:15 - 13:45	<p>In plenary: Presentation short description of the different perspectives (process + org./pers./equip.) by the table moderators (10 min)</p> <p>+</p> <p>4th step of the workshop- Subsequent discussion on constraints and further remarks like best practices related to the presented perspectives (20 min) of the 3-prioritized sup. /prep. tasks</p>	<p><i>90 (3x 30 min for each described improvement opportunity/ supp./prep. task: 10 (5) min presentation of results of 3rd step + 20 (25) min discussion/summary of possible constraints to future improvements and best practices)</i></p>
13:45 - 14:15	<p>Wrap up – +feedback and questions to the methodology and framework etc.</p>	30
	<p>Departure from Workshop Venue</p>	